

PSEP

INFORMATION PACKET

Pesticide Certification, Recertification & Licensing

Edward E. (Gene) Burgess

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Pesticide Safety Education Program (PSEP)

PSEP ADDRESS, PHONE NO. & WEB PAGE

Address:

UT Pesticide Safety Education Program (PSEP)
Department of Entomology & Plant Pathology
2431 Joe Johnson Drive, 205 PSB
Knoxville, TN 37996-4560

Phone Number:

Department of Entomology & Plant Pathology: 865-974-7138; PSEP Office 865-974-1286

Web Pages:

UT PSEP (Certification & Licensing) Website: <http://psep.utk.edu>
TDA Website (Pesticide, Certification & Licensing): <http://tn.gov/agriculture/>
UTIA e-Market Place Website: <http://agriculture.tennessee.edu/emarketplace>

DEFINITIONS:

- A. **CERTIFIED APPLICATOR:** Any individual who is certified by TDA to buy, sell, use or supervise the use of restricted-use pesticides.
- B. **PRIVATE APPLICATOR (PA):** PAs are farmers, greenhouse or nursery operators, who buy, use or supervise the use of any pesticide which is classified for restricted-use. This is for purposes of producing an agricultural commodity on property owned or rented by the individual or the individual's employer or if applied without compensation other than trading of personal services between producers of agricultural commodities, on the property of another person. A PA becomes a Commercial Applicator and must obtain a license and charter, if they apply a pesticide on another person's property and charge a fee.
- C. **COMMERCIAL APPLICATORS (CA):** CAs are all certified pesticide applicators who buy, use or supervise the use of restricted-use pesticides for any use, or for use on any property other than as defined under PA. Technicians who work for chartered companies that apply pesticides for a fee (Terminix, Orkin, etc.) must be certified as a CA.
- D. **CHARTER:** An instrument issued by TDA authorizing a person, firm or corporation to engage in the business of commercial pest control operations.
- E. **COMMERCIAL PEST CONTROL OPERATOR:** A person or business entity who engages in the custom application of pesticides or inspection of real property for the purpose of issuing a wood destroying insect infestation inspection report and who has demonstrated to the satisfaction of the pest control licensing and advisory board their qualifications to design and direct pest control and inspection operations. Each person or entity chartered must have a commercial pest control operator, who usually is the owner or operator, for the main or supervisory office.
- F. **LICENSED PEST CONTROL OPERATORS:** Individuals who qualify by passing a licensing exam to supervise the pest control operations at each office or branch office of chartered companies and supervise the application of pesticides in buildings used for food preparation and service, lodging, educational purposes or commercial food processing..
1. **Chartered companies** (Chartered Licensee)-- Every business that applies a pesticide for a fee must have a business charter and a licensed applicator (Licensed Pest Control Operator) at each outlet supervising the commercially certified technicians who apply the pesticide.
 2. **Non-chartered institution, business, etc.** (Non-Chartered Licensee) – An institution or business that does their own pest control must have at least one person licensed and whoever does the pest control must be at least commercially certified. This includes buildings used:
 - a. For preparation or serving of food.
 - b. For temporary or permanent lodging of others, excluding an individual's dwelling or a multi-unit dwelling in which the owner resides and which contains not more than three additional units.
 - c. Primarily for educational purposes, except buildings used primarily for religious instruction or for providing education to not more than ten persons.
 - d. For any commercial food processing facility.

HOW TO BECOME A CERTIFIED COMMERCIAL APPLICATOR

Commercial Pesticide Applicator Training (Educational Seminars):

by Interactive Television

One must be certified as a Private or Commercial Applicator to purchase a restricted-use pesticide in Tennessee. And, one must be certified or working under the direct supervision of a certified applicator in order to use restricted-use pesticides. To be certified as a commercial applicator, each person must pass a core/category exam. The University of Tennessee's **Pesticide Safety Education Program (PSEP)** offers educational prep seminars for some of these exams. Educational seminars are conducted in Knoxville and other parts of the state. These other locations are as follows:

- East Tennessee State University**, Johnson City (Only when site is available & enough preregister!)
Rm 133, Brown Hall, Sherrod Dr. Pick up parking pass at the Visitor Information & Pulfic Safety bldg.
- UT Chattanooga**, 205 Fletcher Hall (Only if enough people preregister!)
- UT Extension Central District Office**, Nashville (Only if enough people preregister!)
Conference Rm
- UT West Tennessee Center**, Jackson (Only if enough people preregister!)
RM A, B, 153 or 127

First Wednesday of each month UT conducts an **Initial Commercial Applicator Certification Seminars**. These seminars will help you prepare for the certification exams. Take advantage of these educational opportunities and help us advertise the meetings. **Three to five recertification points** may be earned annually at these meetings. In Knoxville only, the exam may be taken following the training if you have taken the training and prepaid TDA.

Preregister for Certification Seminars:

You should preregister and prepay one week in advance due to limited seating at some locations. Send preregistration to the PSEP address given above. **NO REFUNDS** will be given to those who do not show up for the ITV certification or recertification training.

Only the CORE (General Standards), Category 03 (Ornamental and Turf Pest Control) & Category 07 (Household and Structural Pests) are offered on these dates. Other category training may be arranged by contacting Gene Burgess at (865) 974-7959.

UT Initial Certification Training Registration Fee:

- \$30 for Core training
- \$10 for Category 7, Household & Structural
- \$10 for Category 3, Ornamental & Turf.
- \$40 for Core plus one category

Preregistration and prepayment is preferred. One should preregister by mail, paying the registration fee using a check or money order two weeks in advance. This is **payable to The University of Tennessee** and mailed to the UT Knoxville, PSEP address given above. You may also preregister by e-commerce at the following URL: <http://agriculture.tennessee.edu/emarketplace>. And, you may register on e-commerce by faxing the form with credit card information to (865) 974-8868 or 4744 or call (865) 974-7138. You may register by e-commerce using **Master Card or Visa** credit cards only for payment. One may register on-site, but if not enough people preregister at each outlying site (ETSU, UT Chatt., UT Nashville or UT Jackson), that site will be cancelled. If a site is cancelled, an individual may travel to another location or their registration fee will be refunded. Therefore, it is important to preregister. The registration form may be found at <http://psep.utk.edu>

Note: This is NOT the same as the TN Department of Agriculture (TDA) exam fee (mailed to TDA Nashville). You must **pay both fees separately** in order to be pre-paid for both the UT training AND the TDA exam.

Commercial Applicator Certification 1st Wednesday Training Dates:

Jan 7 / Feb 4 / Mar 4 / Apr 1 / May 6 / June 3 / July 1 / Aug 5 / Sept 2 / Oct 7 / Nov 4 / Dec 2, '09

Commercial Applicator Initial Certification Training Schedule on the 1st Wednesday:

- Category 7 & CORE: Registration - 8:00 am EST (7:00 am CST). Seminar 8:15 am - 12:45 am EST (7:15 am - 11:45 am CST)
- CORE & Category 3: Registration - 9:15 am EST (8:15 am CST). Seminar 9:45 am - 2:30 pm (8:45 am - 1:30 CST)

Initial Certification Training Sites:

The Initial Certification Training may be offered at other locations than Knoxville if enough people preregister. Call 865-974-1286 to confirm meetings at Jackson, Nashville, Chattanooga and Johnson City.

Note: Exam dates and times will be assigned by TDA.

Jackson: UT West TN Center (West TN Experiment Station) 605 Airways Blvd., Jackson.

ITV - Jackson Ag. Rm A, B, Rm 153 or 127.

EXAM - Rm. 237, to be assigned by TDA. Parking is free in lot behind main building at West TN Center

Contact - Marsha Camp, 731-425-4720.

Nashville: UT Ag Extension Central District Office Conference Room. 5201 Marchant Dr., Ellington Agr. Center, Nashville.

ITV - Extension Central District Conference Room.

EXAM - TDA, Bruer Bldg., to be assigned by TDA. Parking is free.

Contact - Linda Reed, 615- 832-6802.

UT College of Social Work, (ONLY IF Ext. Central Dist. Office is unavailable). Suite E, Black & Decker Bldg., 193 Polk Ave., Nashville (Fesslers Ln & Polk Ave)

ITV - Rm. 233 of Suite E. Parking free, in front of Black & Decker Bldg.

Exam - TDA, Bruer Bldg, to be arranged by TDA.

Chattanooga: UT at Chattanooga

ITV - 205 Fletcher Hail, 615 McCallie Ave. Parking in nearby pay parking garage.

EXAM - Hamilton Co. Extension office, to be assigned by TDA.

Contact - Ray Burden, 423-855-6113.

Knoxville: UT Agriculture Campus at Knoxville.

ITV - Plant Biotech Bldg., Rm 156/157, 2505 E.J. Chapman Dr.

EXAM -In Rm. 127, Plant Science Bldg. following training, 2431 Joe Johnson Dr. Free Parking only in Lot #66 behind the Vet School. All other parking locations will be ticketed.

Contact - Gene Burgess, 865-974-7959 or PSEP Office, 865-974-1286.

Johnson City: East Tennessee State University, Johnson City. Rm. 133, Brown Hall, Sherrod Dr.. Pick up a parking pass at the Visitor Information & Public Safety Bldg., University Parkway. (Call to confirm meeting.)

ITV - Rm 133 BH. Parking is available in any location by permit or visitor pass.

EXAM - Washington Co. Extension office, to be assigned by TDA.

Contact - Katherine Long, 423-753-1680.

Tennessee Department of Agriculture Initial Certification Exams:

The Initial Certification Exam will be given by TDA personnel at a time and location assigned by TDA.

NOTE: An exam application form with payment of \$15 is required and must be received at the TDA Nashville office two weeks in advance of taking the exam.

The exam fee is *payable to* TDA. Mail the check or money order with the prepay registration form to:

**Tennessee Department of Agriculture
Certification and Licensing Section
Porter Building, Box 40627
Melrose Station, Nashville, TN 37204.**

Payment will not be accepted on site, at the exam. Call (615) 837-5148 or 5232 (Bud Mires) with questions or to reschedule a paid exam. See the TDA prepay exam application form for more information.

A copy of the **prepay form** with the payment information is enclosed. Immediately after taking the exam, the answer sheet will be graded. If the certification exam is passed, a certification card will be issued by TDA and will be mailed to the applicator within a few weeks.

Necessities for the Certification Exams:

Photo I.D.
No. 2 pencil for written exams only
Pocket calculator

Positive identification card (driver's license or social security card)

Source of All Publications and Forms:

All PSEP forms and fact sheets are available from the EPP office and are available on the UT Pesticide Safety Education Program web page located at: <http://psep.utk.edu>. **Certification and licensing manuals may be ordered and registration of PSEP classes thru eCommerce at <http://agriculture.tennessee.edu/emarketplace>, or by phone, 865-974-1286 or directly from the PSEP office.**

Location of Certification Exams from TDA With or Without Training:

See the TDA application on p. 11 for day and time of exams.

- Chattanooga** - Hamilton Co. Extension Office, 6183 Adamson Circle (Bonnie Oaks Industrial Part), (423) 855-6113.
- Clarksville** - Montgomery Co. Extension Office, 1030 Cumberland Heights Rd., (931) 648-5725.
- Jackson** - West Tennessee Center (WTES), (731)423-5647.
- Jonesboro** - Washington Co. Extension Office, 206 W. Main St., (423) 753-1680.
- Knoxville** - TDA Office, 3211 Alcoa Hwy. (865)594-6098.
- Memphis** - Shelby Co. Extension Office, (901), 752-1207.
- Murfreesboro**- Rutherford Co. Extension Office (615) 898-7710.
- Nashville** - Ellington Agricultural Center, Regulatory Services Division, (615) 837-5148.

Reciprocity (Limited to a few states):

TDA will reciprocate on certification with other states, when possible. To receive reciprocal certification, obtain a reciprocity form from one of the TDA office's or UT PSEP office, complete it according to the instructions and mail to TDA. Applicants will not receive reciprocal certification unless a current home address and social security number are provided. Reciprocal agreements with other states may be found in UT publication EPP Info No. 671, *Reciprocal Agreements*, which may be obtained from the PSEP office. Or, submit a reciprocity form to TDA to see if reciprocity is possible. The address and phone number are on the first page.

Recertification of Commercial Applicators:

Certified Commercial Applicators must accumulate a certain number of points annually over a period of three years to become recertified or pass a written examination. Points may be earned by attending any meeting related to certification topics. These may be external and up to 50% internal meetings including on-line programs, CDs and DVDs. One may also earn **four points** per year by attending the annual **UT Recertification Program offered annually in March** in Knoxville and shown in other parts of the state. If that meeting is missed you may attend a **rerun** of the program in Knoxville the following **July**. **Five points in Category 03 & Category 07 and three points in all other categories** may be earned annually by attending one of the **Initial Commercial Applicator certification training** programs offered the **first Wednesday** of each month.

Points may be earned by attending the **Pesticide Safety Education Programs**, offered at the County Extension offices.

Once a certified applicator has accrued the required number of points, TDA's form, *Application for Certification Card*, should be completed and sent with \$5.00 to TDA in Nashville. A new certification card will be sent to the applicator, usually within two weeks.

HOW TO BECOME A LICENSED PEST CONTROL OPERATOR

Educational Seminars for the Licensing Exams:

Licensing educational seminars for four of the licensing categories are offered the day before the licensing exams.

1. UT, Dept of Entomology & Plant Pathology offers **licensing educational seminars** in:
 - HLT (Horticulture, Lawn & Turf)
 - PHMC (Public Health Mosquito Control)
 - GRC (General Pest & Rodent Control)
 - WDO (Wood Destroying Organisms)

These are offered the day prior to the licensing exams. **Specimens** are provided for review at these sessions.

2. There is a \$50 pre-registration fee or \$75 registration fee on-site for each category. **Form 819** should be completed and sent with the registration fee to PSEP, UT, Dept. Of Entomology & Plant Pathology, 2431 Joe Johnson Dr., Rm. 205

Licensing Exams (Rev. 1-27-09):

To become a licensed applicator, each person must first become certified as a Commercial Applicator by passing a commercial certification exam. The certification exam(s) must be taken prior to the licensing exam(s) at one of the listed locations across the state. Individuals who wish to become **licensed** may **pick up an application** at any time from the UT Department of Entomology & Plant Pathology Extension Office at 205 Plant Science Building or phone 865/974-7138. Or, one may write to UT Pesticide Safety Education Program, 2431 Joe Johnson Dr, 205 PSB, Knoxville, TN 37996-4560 for an application and other licensing materials.

One may also write to the Certification and Licensing Section at the Tennessee Department of Agriculture (TDA) for an application. The application should be completed in full, including the \$150 fee made out to TDA, and mailed to: TDA, Certification & Licensing Section, PO Box 40627, Melrose Station, Nashville, TN 37204.

Licensing exams are given in January, April, July and October. Therefore, **applications for exams** must be in the TDA's Regulatory Services Division office postmarked by midnight on the tenth (10th) of the month preceding the month of the present exam (**December 10, March 10, June 10, and September 10**). Applications must be received with correct fees plus a college transcript or certificate of experience.

Qualifications to take the licensing exams are as follows:

1. **Certified** in respective category **AND**
2. **18 years of age** and **US citizen** **AND**
3. **Education** in **all categories**, except for WDO:
 - A. **BS degree** with major or minor in Agriculture, Biology, Chemistry, Forestry, Horticulture, Entomology, Plant Pathology, Plant Sciences or similar degree.
 - B. **Pest Control Consultant**
BS in field of pest control consultation offered.
4. **Education and Experience** Combination:
 - A. **WDO:**
 - 1) **Education:** BS degree in a field in 3A. **AND**
Experience: 1 year full time work experience in WDO.
 - 2) **Education:** MS or PhD in Entomology **AND**
Termite Technician School.
 - B. **HLT, HRI, WEC or AGE: Can take Exam in Another One of These 4 Categories Provided:**
Certified: Certified in that category of license desired **AND**
Experience: 2 or more years work in that category (must be documented) **OR**
Education: 12 college semester hours **OR**
24 CEUs.
 - C. **AGE & HLT:**
Experience: 2 years work experience (must be documented) **OR**
Education: BA degree **OR**
12 college semester hours related to AGE or HLT **OR**
24 CEUs related to AGE or HLT
5. **Experience :**
 - A. Registered as a pest control technician or salesperson for 24 months of full-time work experience.
 - B. **AGE & HLT:**
CCA certificate **AND**
1 year full-time work experience related to the licensing category **AND**
Certified in same category.
 - C. **PHMC:**
Hold a GRC license **AND**
Public Health Control certification.

Note: Adapted from pages 1 and 23 of the Rules of the Pest Control Operators in the *Laws and Regulations Governing Pest Control Operators and Applicators of Restricted Use Pesticides* (Revised September, 2007 & September 26, 2008.)

You will be notified by TDA with a statement of "application approved" or "application rejected". The exam fee is \$150.00 per category for initial or re-examination.

If approved to take the exam, the applicant may take the licensing exam the next month of the same quarter, when the exam is offered. The licensing exams are usually offered on **Tuesday (AGE, AQW, FUM, FUS, HLT, HRI, WEC & PHMC) and Wednesday (WDO, GRC & BDC), normally on the first or second week in the quarter.** The exams are given only at the Ellington Agricultural Center Auditorium in Nashville.

Necessities for Licensing Exams:

Magnifying glass with light to the exam to assist with the insect, disease and plant specimen identification.
No. 2 pencil.
Pocket calculator.

A list of specimens that need to be studied is available on the UT PSEP website, in the UT study packets and manuals, from the PSEP office or from the TDA office. Specimens to study may be found on the internet and resource books. At this time neither UT nor TDA has specimens for study in all categories. Specimens are available when taking the training in the HLT, GRC and WDO categories.

License Activation:

After you pass the licensing exam, one must pay a fee to have their license activated. You cannot operate until the fee is paid and license is activated. If you do not activate the license within one year of passing the exam, you will have to retest. The licensing fee is \$40/2 years.

Charter:

In order to go into the business of pest control and obtain a charter, one should then obtain a **\$10,000 surety bond (\$50,000 for the first three years in Category 7)** from a bonding company and **250,000/500,000 liability insurance**. In Wood Destroying Organism (WDO) licensing category, **Errors and Omissions liability insurance of \$100,000 single occurrence and \$300,000 aggregate** is required. One has to be certified in Category 7, Industrial, Institutional, Structural & Health Related, in order to become licensed in the following licensing categories: GRC (General Pest & Rodent Control), WDO (Wood Destroying Organisms), BDC (Bird Control) and FUM (Fumigation Structural). Proof of bonding and insurance together with an application and fees are presented to TDA to set up a business charter.

The Licensing & Charter Fees are:

| | |
|-------|--|
| \$150 | Fee to take each licensing exam |
| \$400 | Charter (May be prorated the first year). Paid every two years. |
| \$ 40 | Fee for each licensing category passed to obtain charter (May be prorated the first year). Paid every two years |
| \$ 40 | Fee for each technician or solicitor working under the license to obtain a charter (May be prorated the first year). Paid every two years. |

Additional information concerning Licensing Applicators may be found in U.T. Extension fact sheet SP363E, *Licensing of Commercial Pesticide Applicators*. This fact sheet and manuals for the 11 licensing categories may be obtained in person from UT at room 205 Plant Science Building on the Agriculture Campus, UT Knoxville or may be ordered from: **UT Pesticide Safety Education Program (PSEP), 2431 Joe Johnson Dr, 205 PSB, Knoxville, TN 37996-4560**

There are fees for manuals, which should accompany your licensing order of materials. Checks should be made payable to **The University of Tennessee**. An order form for the available manuals and packets is enclosed.

Information and printable copies of the various forms and fact sheets are available on the web located at: <http://psep.utk.edu>

ORDERING CERTIFICATION AND LICENSING STUDY MATERIALS

UT Certification and Licensing Study Materials:

It is strongly suggested that the study manuals be purchased and studied before attending the certification or licensing training and/or taking the exams. Certification and licensing study materials may be purchased by mail or in person from the Dept. of Entomology & Plant Pathology, 205 Plant Science Building. The address, phone number and e-mail is on the first page of this publication. If paying in person at the PSEP office, bring a **check or the correct amount of money only**. To pay by MasterCard or Visa one may purchase manuals by e-commerce at <http://agriculture.tennessee.edu/emarketplace> or fax order with credit card number (865-974-8868 or 4744) or call in order (865-974-7138) or request a Pesticide Certification & Licensing Study Material Order Form, F818. All forms and additional information are available on the UT Pesticide Applicator Training web page located at: <http://psep.utk.edu>. The forms are available in Acrobat format. An order form is enclosed.

To Determine Which Study Materials to Order:

- **To Study for the Certification Exam:**
Order the CORE (*Applying Pesticides Correctly*) and the respective certification category manual.
- **To Study for the Licensing Exam:**
Order the respective category licensing manual and the Tennessee Laws & Regulations.

Most manuals on the web are used as the basis for the Certification and Licensing exams and several for reference only.

All packages must have a street address to be shipped via UPS ground. Your study material will be sent via U.S. Postal Service – 1st Class – if a street address is not included.

PSEP ON THE WEB

Information on pesticide certification, recertification and licensing is located on the Pesticide Safety Education Program PSEP web site, <http://psep.utk.edu>

The following quick links may be found from this web site:

- Important Forms – Public Use
- Important Forms – Extension Agent Use
- Training Dates
- Study Materials
- Upcoming Meetings
- Other information

TERMITE TECHNICIAN SCHOOL

A Termite Technicians School is given by TDA with UT and industry cooperating. Contact TDA for the next upcoming date. Preregistration and a prepayment registration fee are required for these training sessions. Seventeen points may be earned from this school in C07, Industrial, Institutional, Structural and Health Related (General Household and Structural Pests).

C:/My Files/PSEP Pubs/ComApplTrain & Cert by ITV

PESTICIDE CERTIFICATION & LICENSING STUDY MATERIAL ORDER FORM



NAME: _____

Date Ordered: _____

F818

ADDRESS: _____

Mail Form & Payment To:
 UT Pesticide Safety Education Program
 2431 Joe Johnson Dr, 205 PSB
 Knoxville, TN 37996-4560
 Phone (865) 974-7138
 Fax (865) 974-8868

Rev.9/4/09

CITY/STATE: _____ Zip _____

E-Mail _____ PH () _____ Cell () _____

Questions? Call PSEP 865-974-1286 or 7138

Make Check or Money Order Payable To: **THE UNIVERSITY OF TENNESSEE** (Fax form or call 865-974-7138 for MC or VISA credit card orders or go to <http://agriculture.tennessee.edu/emarketplace>)

*TAX EXEMPT AGENCY MUST SEND COPY OF TAX EXEMPT CERTIFICATE or NUMBER for a tax exempt purchase **NOTE: The fee for study materials is non-refundable**

| QTY. | Pub. No. | CATEGORY - DESCRIPTION | CERTIFICATION MANUALS | *TAX EXEMPT | NON-TAX EXEMPT | TOTAL |
|--|----------|---|--|--------------|----------------|-------|
| | PB 1109 | CORE- Applying Pesticides Correctly (Information for ALL Certification Exams) | | 13.73 | 15.00 | |
| | PB 1738 | C1 | - Agricultural | 19.22 | 21.00 | |
| | PB 1708 | C2 | - Forest Pest Control | 8.24 | 9.00 | |
| | PB 1652 | C3 | - Ornamental and Turf | 18.31 | 20.00 | |
| | PB 1773 | C3 | - Control de plagas de cesped y plantas ornamentales (Spanish Version) | 20.14 | 22.00 | |
| | EPP 611 | C4 | - Seed Treatment | 4.58 | 5.00 | |
| | PB 1705 | C5 | - Aquatic Pest Control | 10.98 | 12.00 | |
| | PB 1707 | C6 | - Right-Of-Way | 21.97 | 24.00 | |
| | PB 1732 | C7 | - Industrial, Institutional, Structural & Health Related Pest Control | 14.65 | 16.00 | |
| | PB 1733 | C8 | - Public Health Control | 13.73 | 15.00 | |
| | PB1714 | C10 | - Demonstration, Research and Regulatory Pest Control | 8.24 | 9.00 | |
| | PB 1715 | C11 | - Wood Preservatives | 7.32 | 8.00 | |
| | PB 1716 | C12 | - Pesticide Dealer | 7.32 | 8.00 | |
| | EPP 91 | C13 | - Anti-Fouling Marine Paint | 5.49 | 6.00 | |
| | PB 1718 | C14 | - Microbial | 7.32 | 8.00 | |
| | PB 1765 | C15 | - How to Comply (with the Worker Protection Standards for Agricultural Pesticides) | 10.98 | 12.00 | |
| | PB 1680 | C16 | - Sewer Line Tmt | 7.32 | 8.00 | |
| QTY. | Pub. No. | LICENSING MANUALS | | | | |
| | PB 1701 | Aerial | | 24.71 | 27.00 | |
| | PB 1737 | AGE | - Agricultural - Ground Equipment | 27.46 | 30.00 | |
| | PB 1702 | AQW | - Aquatic Weed Control | 13.73 | 15.00 | |
| | | BDC | - Bird Control | 8.24 | 9.00 | |
| | | FUS/FUM | - Fumigation Soil (Agri.) / (Structural) | 10.98 | 12.00 | |
| | PB 1673 | GRC | - General Pest & Rodent Control | 36.61 | 40.00 | |
| | PB 1666 | HLT | - Horticulture - Lawn & Turf | 22.88 | 25.00 | |
| | PB 1698 | HRI | - Horticulture - Interior | 9.15 | 10.00 | |
| | PB 1685 | PHMC | - Public Health Pest Control (TN Mosquito Control Handbook) | 23.80 | 26.00 | |
| | EPP 792 | TLR | - "TN Laws and Regulations" (RECOMMENDED for certification & esp. licensing) | 3.66 | 4.00 | |
| | PB 1706 | WEC | - Weed Right-Of-Way | 21.97 | 24.00 | |
| | PB 1703 | WDO | - Wood Destroying Organisms | 19.22 | 21.00 | |
| Check → <input type="checkbox"/> MC <input type="checkbox"/> Visa <input type="checkbox"/> E-Commerce <input type="checkbox"/> Check <input type="checkbox"/> Cash | | | | TOTAL | | |

Name on Credit Card _____ Credit Card No _____ Expiration Date _____ Card Verify # _____

For Dept. Use: Check # _____ Receipt # AG _____ E-Comm. Order No. _____ Recorder _____

Walk-in Mailed

Preregistration with payment should be made in the Pesticide Safety Education Program (PSEP) office by mail or phone approximately two weeks prior to training or call 865-974-7138 (Fax 865-974-8868 or 4744) to preregister and pay fee on day of meeting. Training will be offered the first Wednesday of each month at locations listed in Part III. Registration at 8:00 am, EST (7:00 CST) for C7 & CORE and 9:30 am EST (8:30 CST) for CORE & C3. The certification programs for C7, CORE & C3 will be held from 8:15 am - 2:30 pm, EST (7:15 am - 1:30 CST). For more information call 865-974-7138 or visit our Web site at http://psep.utk.edu. This initial certification registration fee does not include TDA's \$15 fee for the exam. A certified applicator may earn 3-5 points in any category once per year at the monthly UT Commercial Applicator Initial Certification Meeting and four points in all categories at the UT annual Recertification Meeting. Registration for the Recertification program is at 8:30 am (7:30 am CST) and the program runs from 9 am - 1 pm (8 am - 12noon CST)

PART I. Please Print
Name _____ Phone number _____
Address _____
City _____ State _____ Zip Code _____
Company _____ Phone number _____
Fax number _____ E-Mail _____
Credit card number _____ Card Verify # _____ Expiration date _____
(Only MasterCard or Visa are accepted for credit card payment)

PART II. Initial Certification & Recertification Meeting in 2009 & 2010 (1st Wed. Of Each Month)
Mark date '09 Jan 7 Feb 4 Mar 4 Mar 18 Apr 1 May 6 June 3 July 1 July 22 Aug 5 Sept 2 Oct 1 Nov 4 Dec 2, '09
you will attend '10 Jan 6 Feb 3 Mar 3 Mar 17 Apr 7 May 5 June 2 July 7 July 21 Aug 4 Sept 1 Oct 6 Nov 3 Dec 1, '10

PART III. Mark location you will attend:
ITV - Knoxville - UT Ag Campus - Plant Biotech Bldg, Rm 156/157
ITV - *Nashville - UT Extension Central District Office, Conf. Rm.
ITV - *Chattanooga - UT, 205 Fletcher Hall
ITV - *Johnson City - East Tennessee State, 138 Lamb Hall
ITV - *Jackson - Rm A, UT West TN Center, Rm A, B, 153 or 127
* Outlying sites may be cancelled, if not enough preregisters for the educational seminar or class conflicts (ETSU) exists. Call 865-974-7138 to confirm meeting site seminar.

PART IV. Initial Certification educational seminar to prepare for a commercial pesticide certification exam & UT Annual Recertification Meeting:
Registration: C7 & CORE 8:00 am EST (7:00 am CST)
CORE & C3 9:45 am EST (8:45 am CST)
Recertification Meeting - 9:00 am EST (8:00) CST
Category 7, Household and Structural Pests (in preparation for C7 exam) 8:15 EST (7:15 CST) \$10 (No)
Core, General Standards (in preparation for all commercial certification category exams) 9:45 EST (8:45 CST) \$30 Refunds
Category 3, Ornamental and Turf Pests (in preparation for C3 exam) 12:45 EST (11:45 CST) \$10 On
'05 Initial Certification Training for Points, one time per year (\$30 CORE & \$10/Category) \$ No
UT Annual Recertification Meeting 9:00 EST (8:00 CST) \$40 Shows
Other Training \$
Parking (Knoxville Campus Only!) \$
Prepay Pay on Site Date Paid Total

Notes: Participants may take one or both categories, 7 and/or 3. All trainees should preregister on line at eMarketplace or by mail or phone at 865-974-1286 or 865-974-7138. NO REFUNDS will be given to those who do not show up for the certification or recertification training.

Cash Check Money Order Paid on-line, eMarketplace (MasterCard Or Visa)
(Made payable to The University of Tennessee) (Card information must be provided above.)

Mail to: UT Pesticide Safety Education Program (PSEP)
2431 Joe Johnson Drive, 205 PSB
Knoxville, TN 37996-4560

To prepay by MC or Visa call 865-974-7138 or go to
http://agriculture.tennessee.edu/emarketplace

For Departmental Use Only!

Present No Show

E-Com. Conf.No. Within 1 Yr Repeat Recorder

Check No. Receipt No. AG Confirmation Form Mailed or Faxed (Circle or underline method sent) (Date)

PART V. Location Addresses of Training Sites:

UT, West TN Center, 605 Airways Blvd., Jackson / UT, Central Dist. Off., Ellington Ag. Center, 5201 Marchant Dr., Nashville / UT College of Soc. Work, 193 Polk Ave, Nashville / UT Chatt, Fletcher Hall, 615 McCallie Ave, Chattanooga / ETSU, Rm 133, Brown Hall (Sherrrod Dr), parking pass at Visitor Info & Public Safety Bldg (University Parkway), Johnson City / UT, Ag. Campus, Plant Biotechnology Bldg., 2505 E.J. Chapman Dr., Knoxville.

Commercial Certification Exam Application

Exams are \$15.00 per exam per person, payable by check, money order or cards listed below. Complete one form per person, **including the applicant's Social Security Number and Home Address** and submit with payment to the Tennessee Department of Agriculture, Attn: Pesticides, P O Box 40627, Nashville TN 37204 or by fax (615) 837-5012. This form is available as a .pdf file on our website at <http://tn.gov/agriculture/>. Select "Downloadable Forms." Submit your application and payment **at least two weeks prior** to your requested exam session.

Payment is not accepted at the testing sites. You will be assigned the requested date and time if space is available. If not, you will be scheduled for the next available testing session. To change your scheduled test session, **call (615) 837-5232 or (615) 837-5148**, email pesticide.exam@tn.gov or fax **(615) 837-5012**.

| | | |
|-------------------------|-----------------------|---------------------------|
| NAME (PRINT LEGIBLY!) | YOUR EMAIL ADDRESS | SOCIAL SECURITY NUMBER |
| HOME ADDRESS (required) | CITY/STATE/ZIP/COUNTY | DAYTIME AREA CODE & PHONE |
| COMPANY NAME & ADDRESS | AREA CODE & PHONE # | AREA CODE & FAX # |

If paying by Master Card, Visa, Discover or AM Express, indicate which one & enter your complete credit card number & expiration date plus the cardholder's name exactly as it appears on the card.

*** If Receipt Is Required, Check Here _____ ***

Using the table below, select your testing location and time of day by marking "X" as shown and list the requested date and category. "n/a" means testing is not available at this time, but may be offered in the near future. To test for additional categories, list them to the side. **MAKE SURE WE CAN READ YOUR WRITING!**

| Location | Mon am | Tue am | Tue pm | Wed am | Wed pm | Thu am | Thu pm | Fri | Requested date | Exam |
|------------------|--------|---------|---------|------------------|---------|---------|---------|-----|----------------|------|
| <i>*EXAMPLE*</i> | n/a | n/a | 3:00 pm | 10 am | 3:00 pm | n/a | n/a | n/a | 6/11/03 | C11 |
| Chattanooga | n/a | 9:00 am | 2:00 pm | n/a | n/a | 9:00 am | 2:00 pm | n/a | | |
| Clarksville | n/a | 9:00 am | 1:30 pm | n/a | n/a | 9:00 am | 1:30 pm | n/a | | |
| Jackson | n/a | 9:00 am | n/a | 9:00 am | n/a | 9:00 am | n/a | n/a | | |
| Jonesborough | n/a | 9:00 am | n/a | n/a | n/a | 9:00 am | n/a | n/a | | |
| Knoxville | n/a | 9:00 am | 1:00 pm | n/a | n/a | 9:00 am | 1:00 pm | n/a | | |
| Memphis | n/a | 8:30 am | 1:30 pm | 8:30 am | 1:30 pm | 8:30 am | 1:30 pm | n/a | | |
| Murfreesboro | n/a | 8:30 am | n/a | n/a | n/a | 8:30 am | n/a | n/a | | |
| Nashville | n/a | 8:30 am | 1:00 pm | 8:30 am | 1:00 pm | 8:30 am | 1:00 pm | n/a | | |

For UT's ITV training/testing schedule, visit <http://psep.utk.edu> List test location, category and date below:

| | | |
|--------------|------|----------|
| ITV Location | Date | Category |
|--------------|------|----------|

Category codes (CORE is included as a part of all exams):

- | | | | |
|-------------------------|---------------------|------------------------------|------------------------------------|
| C01 – agricultural | C05 – aquatic | C10 – demonstration/research | C14 – microbial |
| C02 – forest | C06 – right-of-way | C11 – wood preservative | C15 – trainer, WPS |
| C03 – ornamental/turf | C07 – structural | C12 – dealer | C16 – sewer treatment |
| C04 – seed treatment | C08 – public health | C13 – marine paint | LHA – limited herbicide applicator |
| AER – aerial applicator | | | |

| | | | |
|-----------------------|---------------|-----------------|------------------|
| For Official Use Only | Date _____ | Check Num _____ | \$ _____ / _____ |
| | Control _____ | Check Amt _____ | Initials _____ |

TRAINING FOR PEST CONTROL OPERATOR'S LICENSING EXAMS

F819

Rev. 8-3-09



Location: Extension District Office Conference Rm, Nashville
5201 Marchant Drive, Ellington Agriculture Center
(Jan. 12 & July 13 HLT training to be held in Holeman Bldg, Ellington Ag. Center)

**LICENSING APPLICATOR TRAINING
HLT-PHMC-GRC-WDO**

(Horticulture-Lawn & Turf, Public Health Mosquito Control, General Pest & Rodent Control & Wood-Destroying Organisms)

Monday, Jan. 12, Apr. 6, July 13 & Oct. 5, 2009

AGENDA

- 12:00-12:30 (30 min) HLT**
Sign in & Registration Linda Reed
- 12:30-2:00 (1 hr 30 min)
HLT Weeds David Cook
- 2:00-3:30 (1 hr 30 min)
HLT Diseases Alan Windham
- 3:30-3:45 (15 min) **Break**
- 3:45-5:15 (1 hr 30 min)
HLT Insects Frank Hale
- 4:45-5:15 (15 min) PHMC**
Sign In & Registration Linda Reed
- 5:15-6:15 (1 hr) **HLT & PHM**
Laws & Regs) Gene Burgess
- 6:15-8:15 (2 hrs) **PHMC**
PHM (Public Health Mosquito) Karen Vail

Tuesday, Jan. 13, Apr. 7, July 14 & Oct. 6, 2009

AGENDA

- 8:30-9:00 (30min) GRC**
Sign-In & Registration Linda Reed
- 9:00-11:30 (2.5 hrs.)
GRC (General Pest & Rodent Control) Karen Vail
Study Specimens
- 11:30 - 12:30 (1 hr) **Lunch**
- 12:00 -12:30 (30 hr) WDO**
Sign-In & Registration Linda Reed
- 12:30 - 1:30 (1 hr) **GRC & WDO**
Laws and Regulations) Gene Burgess
- 1:30 - 4:00 (2.5 hrs) **WDO**
WDO (Wood-Destroying Organisms) Karen Vail
Study Specimens

Pre-registration Fee: \$50 per category
On-site registration Fee: \$75 per category

Four recertification points will be awarded in **Cat. 07** for GRC and **four** for WDO training; **six points** in **Cat. 03** and **three points** in **Cat. 06** for HLT training and **four points** in **Cat. 8** and **four points** in **Cat. 7** for PHMC training.

Training programs are subject to cancellation if not enough individuals pre-register. For those who desire to register on-site, they should call 865-974-7138 to see if the training will still be conducted.

The licensing exam is given the day following the training. An application with \$150 payment must be sent to TDA and post marked no later than the 10th of the month preceding the month of the exam. Licensing study materials are available at the UT PSEP office for a fee.

For Departmental Use Only!

Confirmation Form: Mailed or Faxed _____
(Date)

Check No. _____ Receipt No. **AG** _____

E-Com. Conf. No. _____

REGISTRATION

Complete registration form together with check for \$50 (\$75 on site) for each registrant per category. The fee is due two weeks prior to meeting. To pre-pay by credit card on-line go to <http://agriculture.tennessee.edu/emarketplace> or call 865-974-7138 or fax this form with credit card information to (865)974-8868 or (865)974-4744.

Training Date: _____

Name: _____

Address: _____

Phone: _____ Fax: _____

E-Mail: _____

Company: _____

Credit card no.: _____

Credit Card Verification # _____ Expiration date: _____

I will attend the following training:

| Category | Fee | No. | Total |
|--|----------------------------|---------|----------|
| | Pre-registration (On-Site) | | |
| () Horticulture, Lawn & Turf, HLT | \$50 (\$75) | X _____ | \$ _____ |
| () Public Health Mosquito Control, PHMC | \$50 (\$75) | X _____ | \$ _____ |
| () General Rodent & Pest Control GRC | \$50 (\$75) | X _____ | \$ _____ |
| () Wood-Destroying Organisms, WDO | \$50 (\$75) | X _____ | \$ _____ |

Prepay Pay-on-Site **Date Paid** _____ **Grand Total \$** _____

Cash Check Money Order **eMarketplace** (MasterCard or Visa)

Make checks & money orders payable to **The University of Tennessee** and mail to:

U T Pesticide Safety Education Program (PSEP)
2431 Joe Johnson Dr., Rm 205 PSB
Knoxville, TN 37996-4560

If you want to sign up for the Apprentice Termite Technician School, register with TDA at 615-837-5148. Do not use this form. WDO information is also included in the Termite Technician School.

For Departmental Use Only

Present No Show Within One Year Repeat (No Charge)

Recorder _____

APPLICATION FOR THE COMMERCIAL PEST CONTROL LICENSING EXAMINATION
TENNESSEE DEPARTMENT OF AGRICULTURE, Regulatory Services Division, Pesticide
 Section EAC, Box 40627, Melrose Station, Nashville, TN 37204, Phone Number (615) 837-5148
 Fax: (615) 837-5012

1. Please print or type. Your application must be signed and dated. **Applications must be returned by the 10th of the month preceding the exam with all of the requested information completed.** Exams are given in January, April, July and October.
2. Enclose all required fees with the application. The fee is \$150.00 for each initial or re-examination category. **YOUR FEE WILL NOT BE REFUNDED IF YOU FAIL TO SHOW FOR THE EXAM.**
3. You must pass the **Certification Exam** prior to taking the licensing exam. If you have passed the certification exam in another state and TDA has a reciprocal agreement with that state, you must provide proof with your application.
4. You must qualify for the license exam. **If you do not meet the qualifications, or if you fail to provide the required documentation, YOUR APPLICATION WILL BE REJECTED.** Thoroughly review the qualifications and documentation requirements listed on the reverse side of the application. You will receive a letter showing the result of your application prior to the exam.
5. Make checks payable to the Tennessee Department of Agriculture and return to the above address or you may pay by credit card. If paying by MasterCard, Visa, Discover or Am Express, use the line below to **indicate which one & enter your complete credit card number & the expiration date plus the cardholders's name exactly as it appears on the card.**

| | | |
|---------------------|---------------------|--------------------|
| Name: _____ | Date of Birth _____ | Soc Sec Num: _____ |
| Home Address: _____ | | Phone: _____ |
| Work Address: _____ | | Phone: _____ |

| Examination Title | I am applying to take this exam (check here) | I have previously taken this exam (check here) |
|--|--|--|
| WDO - Wood Destroying Organisms | | |
| GRC - General Pest and Rodent Control | | |
| WEC - Weed Control, Right-of-Way / Industrial | | |
| AQW - Aquatic Weed Control | | |
| FUS - Fumigation - Soil | | |
| FUM - Fumigation | | |
| BDC - Bird Control | | |
| AGE - Agricultural Ground Equipment | | |
| HLT - Horticulture Lawn and Turf | | |
| HRI - Horticulture Interior | | |
| PHMC - Public Health Mosquito Control | | |

The following categories require an appearance before the Pest Control Board. Describe the type of work you will do with the license.

| Examination Title | I am applying | Type of work I plan to do |
|--------------------------------------|---------------|---------------------------|
| PCC - Pest Control Consultant | | |
| SP - Special Category | | |

RELATED WORK EXPERIENCE: List only your experience relevant to pest control or the application of pesticides. Start with your most recent position and work back in time, using additional sheets if necessary. Explain clearly what your duties were. ***This information will be verified.***

| | |
|---|--|
| Employment Dates: From: _____ To: _____ | Employer: _____ Supervisor: _____ Address: _____ Phone: _____ Position Title: _____ Your Duties: _____ |
|---|--|

| | |
|---|--|
| Employment Dates: From: _____ To: _____ | Employer: _____ Supervisor: _____ Address: _____ Phone: _____ Position Title: _____ Your Duties: _____ |
|---|--|

| | |
|---|--|
| Employment Dates: From: _____ To: _____ | Employer: _____ Supervisor: _____ Address: _____ Phone: _____ Position Title: _____ Your Duties: _____ |
|---|--|

Applicant's Signature and date: _____

If you are qualifying for the exam by work experience, the Certificate of Experience must be completed by the licensee(s) who have supervised you for your two (2) year minimum. Submit additional copies if necessary. Non-Tennessee licensees must provide proof of their current license with the Certificate of Experience. If you are qualifying by degree, you must enclose a copy of our transcript showing your major and date of graduation. If you are qualifying by being licensed in another State, you must enclose a copy of both sides of your license.

CERTIFICATE OF EXPERIENCE

I, _____, a commercial pest control operator in the State of _____, holder of a current license, number _____, certify that _____ of _____ has worked under my license in the category(ies) of _____ for period of _____ years and _____ months with the duties of _____

Signature and date: _____

Business address and phone: _____

**ADDITIONAL INSTRUCTIONS FOR THE
LICENSE EXAM APPLICATION**

1. In the area requesting your home and work address make sure you include your city and zip code.
2. On the back of the application, the experience needs to be filled out as requested, if the required documentation is not enclosed or the experience is not filled out on the back of the application, **IT WILL BE RETURNED TO YOU.** *This information is needed each time you submit an application, it does not matter if it's a re-exam or application to take a different category, we still need this information.*
3. You must qualify for the license exam. If you need to add additional documentation or information with your application make sure it is included – **applications must have ALL required documentation attached.** All documentation will be verified. **If you do not provide the required documentation with your application, YOUR APPLICATION WILL BE REJECTED.**
4. All applications must be post marked by the 10th of the month preceding (before) the exam or **THEY WILL NOT BE ACCEPTED.** The deadline is on the application.
5. You will receive confirmation regarding your status in taking the license exam along with the day of your exam, time, place, and a study sheet. **PLEASE READ YOUR CONFIRMATION LETTER CAREFULLY FOR YOUR TEST DATE.** *Do not get the post marked date and your exam date confused or you will miss taking your exam.*
6. If you cannot take your exam on the scheduled date, because of various circumstances, you need to contact Mary Borthick at (615) 837-5310.
7. If you have any questions, **please call Mary Borthick at (615) 837 - 5310.**

PEST CONTROL LICENSE EXAM DATES FOR 2009

| | |
|------------------|--|
| Oct. 06-07, 2009 | App & fee need to be in office by Sept. 10, 2009 |
| Jan. 12-13, 2010 | App & fee need to be in office by Dec. 10, 2009 |
| Apr. 13-14, 2010 | App & fee need to be in office by Mar. 10, 2010 |
| July 13-14, 2010 | App & fee need to be in office by June 10, 2010 |
| Oct. 12-13, 2010 | App & fee need to be in office by Sept. 10, 2010 |

Exams given on the first day – AGE, AQW, FUM, FUS, HLT, HRI, WEC & PHMC

Exams given on the second day – BDC, GRC & WDO

Tennessee Commercial Applicator Recertification Point System

Edward E. Burgess, Professor & Extension Coordinator
Entomology and Plant Pathology

Recertification Points:

Certified commercial pesticide applicators must accumulate a certain number of points over a period of three years to become recertified. The next deadline for everyone to be recertified is October 21, 2011.

Points to be earned for this certification period are as follows:

Additional Information:

1. It is recommended that applications (E&PP Info #82) for points be submitted 30 days prior to the date of the proposed meeting. (You may print a copy of the form from the PSEP website, <http://psep.utk.edu> or write UT Pesticide Safety Education Program, PSEP and request a copy of the latest form.) A list of dates and locations for the year should be included on the application for repeated meetings.
2. Point assignment is based on 1 point per hour on certification-related topics. Recertification points will be allowed only for approved topics in your category related to pests, pest control, pesticides, pesticide safety, environmental issues (water quality, endangered species, etc.) and pesticide laws and regulations. Safety, environmental issues, and laws and regulations apply to all categories.
3. Points may not be accrued prior to obtaining certification.
4. In-house points are limited to 50% of your total point requirement, including on-line programs, CDs and DVDs.
5. No points may be carried over from one recertification period to the next.
6. You may earn no more than 75% of your point total by attending any one external meeting.
7. All points cannot be accrued in one year.
8. The sponsor must agree to permit representatives from the Tennessee Department of Agriculture (TDA) and/or The University of Tennessee Extension Service (UTES) to attend training sessions without registration fees or costs to evaluate the program for points.
9. After a TDA and/or UTES designated representative(s) has monitored a training session and consultation between agencies has occurred, the training and point assignment may be re-evaluated. The agencies may withdraw approval of certification credit or revise the point assignment,

as deemed necessary.

10. The sponsor must agree, if requested, to have each person requesting credit to evaluate the course presentation by completing a brief questionnaire or some other designated method and must furnish these to TDA or UTES as requested.
11. Rosters must be submitted to TDA within 30 days after training or applicators are subject to a reduction in points or losing points for that meeting.
12. If the number of points required by TDA are not accrued in the required time, a recertification exam will be required the third year.

Assignment of Points:

Training requirements have been established to meet federal and state guidelines. Programs will be reviewed and points assigned by the Pesticide Coordinator or a designee at The UT Dept. of Entomology and Plant Pathology and someone in the the Pesticide Certification and Licensing Section at the TDA.

UT will be primarily responsible for assigning points for programs of **educational institutions** and TDA primarily for **industry**.

Educational institutions - Mail applications to:
UT Pesticide Safety Education Program (PSEP)
2431 Joe Johnson Drive, 205 PSB
Knoxville, TN 37996-4560

Industry - Mail applications to:
TDA Certification & Licensing Section
P.O. Box 40627, Porter Building
Nashville, TN 37204

The program may be printed on the application or a program may be attached to the application. The hourly agenda should be submitted for point evaluation. This information should include a program which has the date(s), location(s) of meeting, title of program, list of topics, speakers (with their titles) and length of each topic. Sponsors may be asked to provide biographical information on instructors or other program participants. Sponsors should send this information only upon request.

Verification of Attendance:

Send a roster to TDA with verification that those listed attended the entire session(s) that was assigned points.

The roster should include the name, home address, the home county, certification I.D. number and their e-mail address. The same meeting title, date(s) of meeting and location(s) entered on the application should be on the roster that is sent to TDA.

Mail the roster to:

TDA Certification & Licensing Section
P.O. Box 40627, Porter Building
Nashville, TN 37204

For additional information, contact UT at 865/974-7138 or TDA at 615/837-5148.

It is each individual's responsibility to seek out and attend schools or meetings where he/she may earn points. One should also keep a record of meetings attended and the telephone number of the person in charge. A partial list of schools is available from the UT PSEP office or at <http://psep.utk.edu>

TDA web site to look up points, schools and charter status is <http://tn.gov/agriculture/>
Click on Pesticide Information.
Click on Commercial Applicator Points.
Enter your Certification Number or Last Name in the box.

Commercial Applicator Certification Categories:

- 1 -- Agricultural Pest Control
 - 2 -- Forest Pest Control
 - 3 -- Ornamental and Turf Pest Control
 - 4 -- Seed Treatment
 - 5 -- Aquatic Pest Control
 - 6 -- Right-Of-Way Control
 - 7 -- Industrial, Institutional, Structural and Health (General Household and Structural Pests)
 - 8 -- Public Health Control
 - 10 -- Demonstration, Research and Regulatory
 - 11 -- Wood Preservatives
 - 12 -- Dealer
 - 13 -- Antifouling Paint
 - 14 -- Microbial Pest Control
 - 15 -- Worker Protection Standards (Must be certified as a Private or in another Commercial Applicator category to take this exam.)
 - 16 -- Sewer Line Chemical Weed Control
- LHA – Limited Herbicide Applicator (See EPP Info No 798.)

LICENSING CATEGORIES and corresponding COMMERCIAL CERTIFICATION CATEGORIES

| | | |
|---|-----------|---|
| WDO Wood Destroying Organisms ----- | Cat. 7 | Industrial, Institutional, Structural & Health (General Household and Structural Pests) |
| GRC General Pest & Rodent Control ----- | Cat. 7 | Industrial, Institutional, Structural & Health |
| WEC Weed Control ----- | Cat. 6 | Right-Of-Way |
| AQW Aquatic Weed ----- | Cat. 5 | Aquatic Pest Control |
| FUS Fumigation -- Agricultural ----- | Cat. 1 | Agricultural Pest Control |
| FUM Fumigation -- Structural ----- | Cat. 7 | Industrial, Institutional, Structural & Health (General Household and Structural Pests) |
| PHMC Public Health Mosquito Control ----- | Cat. 8 | Category depends upon Mosquito Control treatment situation |
| BDC Bird Control ----- | Cat. 7 | Industrial, Institutional, Structural & Health (General Household and Structural Pests) |
| AGE Agriculture -- Ground Equipment ----- | Cat. 1 | Agricultural Pest Control |
| HLT Horticulture -- Lawn & Turf ----- | Cat. 3 | Ornamental and Turf |
| HRI Horticulture -- Interior ----- | Cat. 3 | Ornamental and Turf |
| PCC Pest Control Consultant ----- | Cat. 10 | Demonstration, Research and Regulatory |
| SPC Special Category ----- | Cat. 1-16 | Category depends on special situation |
| AER Aerial ----- | Cat. 1 | Agricultural Pest Control |
| | Cat. 2 | Forest Pest Control |
| | Cat 5 | Aquatic Pest Control |
| | Cat 6 | Right-of-Way Pest Control |

Point Requirements

All certifications will expire on October 21, 2011 if the required number of points are not accrued. If the required points are not accrued the third year, one will need to take the recertification exam.

The number of points one must accumulate by October 21, 2011 are as follows:

| Categories | Certified between Oct. 22, 2008(or prior) & Oct. 21, 2009 | Certified between Oct 22 & 2009 & Oct 21, 2010 | Certified between Oct. 22, 2010 & April 21, 2011 | Certified on or after Apr. 21, 2011 |
|------------|--|---|---|---|
| C1 | 18 pts | 12 pts | 6 pts | 0 |
| C2 | 12 pts | 8 pts | 4 pts | 0 |
| C3 or LHA* | 18 pts | 12 pts | 6 pts | 0 |
| C4 | 12 pts | 8 pts | 4 pts | 0 |
| C5 | 12 pts | 8 pts | 4 pts | 0 |
| C6 | 18 pts | 12 pts | 6 pts | 0 |
| C7 | 30 pts | 20 pts | 10 pts | 0 |
| C8 | 18 pts | 12 pts | 6 pts | 0 |
| C10 | 18 pts | 12 pts | 6 pts | 0 |
| C11 | 9 pts | 6 pts | 3 pts | 0 |
| C12 | 18 pts | 12 pts | 6 pts | 0 |
| C13 | 9 pts | 6 pts | 3 pts | 0 |
| C14 | 9 pts | 6 pts | 3 pts | 0 |
| C16 | 9 pts | 6 pts | 3 pts | 0 |

* LHA - Limited Herbicide Applicator (See EPP Info No 798.)

RECIPROCITY FORM FOR THE STATE OF TENNESSEE

Tennessee Department of Agriculture, Ag Inputs & Pesticides,
Porter Building, PO Box 40627, Nashville, TN 37204 (615) 837-5148 Fax (615) 837-5072

Reciprocity applicants must complete this form and attach a copy of the front and back of their card. You will be notified by the reciprocity state if a fee is required.

Applicators Name **SS Number or TDA Assigned ID Number**

Home Address with city, state, and zip code

Employer Name

Work Address with employer name, city, state, and zip code

Home Phone Number **Work phone number** **Fax Number**

Certification # _____ **Certification Expiration Date** _____

Category of Certification or License **Category Description**

DO NOT WRITE BELOW –FOR VERIFYING STATE USE ONLY

Was license or certification issued based on reciprocity? No ____ Yes ____ Which State _____

Has license or certification been suspended or revoked? No ____ Yes ____ (if yes, explain)

Pending Enforcement Action? No ____ Yes ____ (if yes, explain) _____

Additional Information/Comments: _____

Information verified by:

Signature **Date**

Print Name **Title**

Agency Address & phone

(Form adapted from TDA's Reciprocity Form)

C:\My Files\PSEP Forms 7-04\TDA Reciprocity Form 5-2-05

| | |
|------------------------|--|
| Office Use - ONLY - | |
| School No. | |

Type or Print Legibly

Meeting Title: _____

Sponsored by: _____

Meeting Date(s): _____

Location(s): _____

Program

Chairperson: _____

Address: _____

Phone: () _____

Type of Conference/Short Course Seminar Correspondence Course In-Service Training Workshop

Training: Field Day Class (Other) _____

Check Certification Category Applying For:

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> In-House Training | <input type="checkbox"/> 1 - Agricultural Pest Control | <input type="checkbox"/> 7 - General Household & Structural Pests | <input type="checkbox"/> 11 - Wood Preservatives |
| | <input type="checkbox"/> 2 - Forest Pest Control | Industrial, Institutional, Structural & Health Related Pest Control | <input type="checkbox"/> 12 - Dealer |
| | <input type="checkbox"/> 3 - Ornamental & Turf Pest Control | | <input type="checkbox"/> 13 - Antifouling Marine Paint |
| <input type="checkbox"/> External Training | <input type="checkbox"/> 4 - Seed Treatment | <input type="checkbox"/> 8 - Public Health Control | <input type="checkbox"/> 14 - Microbial Pest Control |
| | <input type="checkbox"/> 5 - Aquatic Pest Control | <input type="checkbox"/> 10 - Demonstration, Research & Regulatory | <input type="checkbox"/> 16 - Sewer Line Chemical Root Control |
| | <input type="checkbox"/> 6 - Right-Of-Way Control | | |

Program Outline - (or Attach a Program) (Attach Study Material if Correspondence Course)

| Session (If Applicable) | Topics - (Please <u>Print</u> Legibly) | Speaker/Title/Employer | Length of Time | |
|----------------------------|--|------------------------|----------------|---------|
| | | | Date | From/To |
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Educational institutions mail application to: UT Pesticide Safety Education Program, 2431 Joe Johnson Drive, 205 PSB, Knoxville, TN 37996-4560

Industry mail application to: Certification & Licensing Supervisor, Tennessee Department of Agriculture, Box 40627, Porter Bldg, Nashville, TN 37204

ROSTER FOR COMMERCIAL PESTICIDE APPLICATOR RECERTIFICATION POINT SYSTEM IN TENNESSEE

(Sign For Points ONLY)



Meeting
Title: _____ Session: _____ Date(s): _____
(Title, location, and date should correspond with those on Application) (If Applicable)

Location(s): _____ Time: _____ - _____ Training: Internal
(From) (To) External

Type of Training:
 Conference/Short Course Seminar Correspondence Course Class In-Service Training Workshop Field Day (Other)
(Use two lines if necessary)

| Name - (Please Print Legibly) (Must be in applicators handwriting) | Home Address | County | *Certif. I.D. No. Or Next Column | Last 4 Digits of SSN | Phone No | E-mail Address (Home or Business) |
|---|--------------|--------|--|----------------------------|----------|--------------------------------------|
| 1. | | | | | | |
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*Certification Number preferred over SSN.
Mail Roster To: Pesticide Certification Supervisor, TDA, P.O. Box 40627, Porter Bldg., Melrose Station, Nashville, TN 37204

(Signature of Person Verifying Attendance)

| | | | | |
|--------------------------------|----------|-------------------------|------------|-------|
| Program Chairperson Signature: | Address: | E-Mail Address (Home or | Telephone: | Date: |
|--------------------------------|----------|-------------------------|------------|-------|

EPP Info. #81, Roster for Commercial Applicators

P.2

Meeting Title _____ School No./Session _____ Date(s) _____

(Use Two Lines If Necessary)

| Name - (Please Print Legibly) (Must be in applicators handwriting) | Home Address | County | <u>*Certif. I.D. No.</u> Or Next Column | Last 4 Digits of SSN | Phone No | E-Mail Address (Home or Business) |
|--|--------------|--------|--|----------------------------|----------|--------------------------------------|
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| 16. | | | | | | |

*Certification Number preferred over SSN

Pesticide Applicator Recertification Annual Meetings

**Edward E. Burgess, Professor & Extension Coordinator
Entomology & Plant Pathology**

NOTE: You must attend meetings in your certification category and sign the attendance roster in order to earn points toward your Tennessee Pesticide Applicator Recertification. Categories 10 & 12 may earn points at any of these meetings. For more information on meetings, i.e. date, location, and registration, call the contact person listed. For information about your current number of points, call the TDA Certification Supervisor at 615-837-5148 or online at www.tn.gov/agriculture/. Click on *Pesticide Information*; Click on *Commercial Applicator Points*; and enter Certification Number or Last Name in box.

Meetings that normally give points in ALL CATEGORIES

TN Agricultural Production Association (TAPA) (formerly TACA)

February & August - Nashville, TN Contact: John Duke – 615/793-8355

TN Entomological Society Meeting

October, Ramada Inn- Harding Place, Nashville Contact: Gene Burgess - 865/974-7135

UT Annual Recertification Update Meetings By Interactive TV

CALL FOR CURRENT DATES AND PREREGISTRATION INFORMATION

Normally held in March statewide Contact: Gene Burgess - 865/974-7135

Meetings in SPECIFIC CATEGORIES

Agriculture related National, Regional or State Society Annual Meeting's, such as Entomological, Plant Pathological, Nematology, Agronomy, Forestry, etc, also may qualify for points. These national meetings must be related to the individual's specific pesticide category. Proof of attendance, such as a copy of paid registration and a copy of the meeting agenda with topics and length of sessions will be needed to evaluate these meetings for points assignment.

CATEGORY 1 - Agricultural

County Agricultural Extension Service Annual Meetings

Contact: Your local county Extension office

Orchard Show

May - Flippen's Farm, Troy, TN Contact: Dr. David Lockwood - 865/974-7208

Pesticide Recertification - Degesch

April - Charlottesville, GA Contact: Susan Nickolas 540/234-9281

Snapbean Meeting (Annual)

February - Crossville, TN (Plateau Experiment Station) Contact: Dr. Annette Wszelaki - 865/974-7208

Southern Middle TN Farm Expo

January - Winchester, TN Contact: Ed Burns - 931/967-2741

TN Fruit and Vegetable Association

December - Nashville, TN (Airport Marriott) Contact: Dr. Annette Wszelaki - 865/974-7208

TN-KY Tobacco Expo

January - Springfield, TN Contact: Paul Hart - 615/384-7936

TN-VA-NC Burley Tobacco Expo
January - Kingsport, TN (Civic Auditorium) Contact: Dr. Paul Denton - 615/832-6802

UT Milan No-Till Field Day
July - Milan, TN Contact: Dr. Blake Brown - 901/686-7362

UT Vegetable Equipment Expo
October - Plant Science Farm, Knoxville, TN Contact: Jim Wills - 865/974-7237

CATEGORY 2 - Forest

TN Vegetation Management Association (TVMA) Annual Meeting (Right-Of-Way)
Nov. 5 & 6, 2003 – Embassy Suites, Nashville TN Contact: John Fowler – 615/226-5496

CATEGORY 3 - Ornamental & Turf

Extension Service Annual County Meetings (Large Metropolitan Areas)
Contact: Local county Extension office

Golf Course Superintendents Assoc. of America (GCSAA) Conference & Trade Show
February - (location varies annually) Contact: Penny Mitchell - 785/841-2240 Ext. 4484

HLT training: Training for Pest Control Operator's Licensing Exam
Jan/April/July/Oct - Nashville, TN Contact: Dr. Gene Burgess (865) 974-7135
Normally gives 6 points for HLT Review Session

OFA Short Course
July - Cincinnati or Columbus, OH Contact: Steve Carver or Alicia Wells 614/487-1117

Principles of Turfgrass Management (Home Study)
Contact: Amy Skelton, University of Georgia - 800/325-2090

Professional Lawn Care Association of America (PLCAA)
November - (location varies annually) Contact: Tom Delaney - 800/458-3466

Society of American Florists (SAF) Pest Management Conference
Contact: Laura Weaver - 703/836-8700

Southeast Greenhouse Growers Conference
Knoxville, TN Contact: Hugh Conlon - 423/753-1680

TN Flower Growers Assoc. Annual Meeting
October/November - Chattanooga, TN Contact: Hugh Conlon - 423/753-1680

TN Nursery and Landscape Assoc. - Annual Trade Show and Short Course
January - Chattanooga, TN Contact: TNLA Office - 931/473-3951 or fax 931/473-5883

TN Turf Grass Association Annual Conference
January - Nashville, TN
Contact: Lucy Randles (Exec. Secy.) - 615/399-3864 or Dr. Tom Samples - 865/974-1840 e-mail to:
tnurseryassn@blomand.net

UT Trial Garden Field Day
June - Knoxville & Nashville, TN Contact: Dr. Susan Hamilton - 865/974-1840

University of TN Turf & Grounds Management Short Course
February - Knoxville, TN Contact: Dr. Tom Samples - 865/974-1840

UT Summer Celebration Field Day
July - West TN Experiment Station, Jackson, TN Contact: Bob Hayes - 901/424-1643

CATEGORY 5 - Aquatic

TN Vegetation Management Association (TVMA) Annual Meeting
Nov. 5 & 6, 2003 – Embassy Suites, Nashville, TN Contact: John Fowler 615/226-5496

CATEGORY 6 - Right-Of-Way

National Railroad Contractors Association Weed Control Seminar
January Contact: Arlene Blessing - 765/494-4566

TN Vegetation Management Association (TVMA) Annual Meeting
Nov. 5 & 6, 2003 – Embassy Suites, TN Contact: John Fowler 615/226-5496

Vegetation Management Association of Kentucky (VMAK)
March - Campbell House, Lexington, KY Contact: A.D. Cline - 606/928-6343 or 606/327-1359

CATEGORY 7 - Household & Structural

Annual Purdue Pest Control Conference
January - West Lafayette, IN Contact: Sandra Reeves - 765/494-5856

Apprentice Termite Technician School
Nashville, TN Contact: Dr. Gene Burgess 865/ 974-7135
Normally gives 15 points in C7 for attending the entire school

East TN Pest Control Association Meetings
Knoxville, TN Contact: Becky Cheek 865/524-2503

Food Plant Pest Control
Manhattan, KS Contact: American Institute of Baking - 800/633-5137

GRC & WDO Training: Training for TN Pest Control Operator's Licensing Exam
Jan/April/July/Oct - Nashville, TN Contact: Dr. Gene Burgess- 865/ 974-7135
Normally gives 4 points for GRC and 4 points for WDO Training Session

National Pest Management Association (NPMA) Convention & Exposition
October/November - (location varies annually) Contact: Cindy Kennedy 703/ 352-6762 Ext. 106

Pesticide Recertification - Degesch
April - Charlottesville, GA Contact: Susan Nichols - 540/234-9281

Pesticide Stewardship & Good Manufacturing Practices (GMP)
Locations vary, usually 4 per year Contact: Debbie Murphy - 913/782-6399

TN Pest Control Association (TPCA) & District Meetings - Pest Control Technicians School
Contact: Sandy Lowery (Secy.) - 800/730-6751

TN Pest Control Association (TPCA) Summer Conference
July or August - (location varies annually)
Contact: Sandy Lowery (Secy.) - 800/730-6751

Trial Garden Field Day/Pesticide Awareness
June - Knoxville & Nashville, TN Contact: Dr. Susan Hamilton - 865/974-1840

UK PCO Short Course
1st full week of October
Contact: Dr. Mike Potter 859-257-5955

CATEGORY 8 - Public Health

Pesticide Stewardship & Good Manufacturing Practices (GMP)

Locations vary, usually 4 meetings per year Contact: Debbie Murphy - 913/782-6399

PHMC Training: training for the TN Pest Control Operator's exam.

Once a quarter before the licensing exam, if any preregistrations.

Contact: Gene Burgess, 865-974-7138.

A list of **CURRENT UPCOMING MEETINGS** may be obtained at the
Entomology and Plant Pathology "PSEP" Home Page
Located under Schools at:
<http://psep.utk.edu>

To check on the number of points you have go to:
<http://tn.gov/agriculture/>
Click on *Pesticide Information*
Click on *Commercial Applicator Points*
Enter Certification Number or Last Name in Box

Limited Herbicide Applicator Gene Burgess

Requirements for spot treatment only –lawn Maintenance.
This rule went into effect on July 29, 2009.

1. Glyphosate Application for Commercial Lawn and Landscape Maintenance. Any person incidentally applying a herbicide with the sole active ingredient of glyphosate for the control of weeds in conjunction with commercial law and landscape maintenance practices such as spot treatments adjacent to fencing, driveways, parking lots, cemetery markers and landscape borders and areas in lieu of or in conjunction with hand-weeding or mechanical weed trimming and edging shall not be considered as applying a pesticide for a fee and shall not be required to be licensed as a commercial pest control operator when the person meets the following criteria:
 - A. Certification. The applicator has obtained certification by successfully completing (score of 70) an exam demonstrating general knowledge of pesticides including safety in handling, mixing and applying pesticides, environmental hazards in using pesticide, calculations, calibrations and label comprehension.

LHA. The certification category created specifically for such application is to be known as “Limited Herbicide Applicator.”

Recertification. Recertification requirements are stipulated in Rule 0080-6-16.04. Eighteen points are required in LHA recertification. For example, points may be earned by attending seminars on glyphosate, CORE and Category 3.

Unethical Behavior. Any person exhibiting unethical behavior during an examination shall be ineligible to take another certification exam for two (2) years.
 - B. Application Equipment. The application equipment is limited to the following:

A single, hand-held nozzle supplied by a tank with a maximum capacity of twenty-five (25) gallons.

An electric or hand-powered pump with a maximum discharge rate of 1.5 gallons per minute.

A discharge hose no more than fifteen (15) feet long.
 - C. Liability Insurance. The applicator or his or her employer has furnished proof of liability insurance with coverage for bodily injury and property damage of at least \$300,000 per occurrence and \$300,000 aggregate, including coverage for products/completed operations, and the policy has been endorsed to cover herbicide applications.
 - D. Certification Number. The certificate number issued to the applicator is displayed in the upper right-hand corner of the applicator’s vehicle used in the business or on both sides of any trailer used in the business.

Business Name. The name of the business shall be displayed on the right and left sides of all company vehicles or trailers. Lettering shall not be less than two inches (2") tall.

E. Application Records. Application records shall contain the date of application and the property address.

2. Prohibitions. A person operating under this section is not authorized to:

A. Advertise the application of herbicides or any other pesticide application.

B. Supervise the application of any pesticide by an uncertified person.

3. Non-Mandatory. Persons certified as limited herbicide applicators are not required to obtain a business charter, bond, or license.

4. Exceptions to Rule. A person is not required to meet the above requirements in order to apply a herbicide with the sole active ingredient of Glyphosate for the control of weeds in conjunction with lawn maintenance practices as spot treatments in lieu of, or in conjunction with, mechanical weed trimming or edging at a homeowner's or renter's residence when such product is stored, provided and mixed by the homeowner or renter requesting such service. The homeowner or renter is responsible for instructing the applicator as to how and where to apply the product.

Note: Adapted from TDA Rules 7-8-09.

Programs in agriculture and natural resources, 4-H youth development,
family and consumer sciences, and resource development.
University of Tennessee Institute of Agriculture, U.S. Department of Agriculture
and county governments cooperating.
UT Extension provides equal opportunities in programs and employment.