

GUIDELINES FOR APPLICATION FOR EPP STUDENT DEVELOPMENT FUNDS FOR TRAVEL

Guidelines are subject to change, so see the Graduate Student Handbook for the most update details concerning travel:
(http://eppserver.ag.utk.edu/GS_Handbook/GRADUATE_HANDBOOK_2008.pdf)

A student wishing to receive student development funds to support attendance at paper sessions, workshops, symposia laboratories and other sanctioned meetings during his/her residence in the department must have applications and support material for funding submitted to the Administrative Supervisor **electronically** for the Internal Advisory Committee at **least four weeks prior to the departure date.**

1. M.S. and Ph.D. students may receive one (1) award per year from the EPP Student Development Fund to support attendance at paper sessions, workshops, symposia, laboratories and other sanctioned meetings during their residence in the department.
2. Students are expected to apply for additional funding from other sources (Graduate Student Professional Development Fund, EPP GSA funds.
3. Applications for funding must be on a Thompson Student Development Form and include a meeting flier and a statement of support from their major advisor.
4. Second-year M.S. and Ph.D. students are expected to present a paper or poster if they seek funding. Ordinarily, the fund will provide partial support, since the student will be expected to explore other sources of funding. See below for some of the opportunities. Under unusual circumstances the Student Development Committee may consider 100% support.
5. Student attendance at workshops, symposia, laboratories , or other meetings for the expressed purpose of training for enhancement of research (biting-fly workshop; ELISA training; etc.) will be considered for funding only during the first year of residence or in the early stages of research.